



WALFORD PARISH COUNCIL

Agenda for the Meeting of the Parish Council

**To be held at Bishopswood Village Hall
at 7.30pm on Wednesday 26th November 2025**

Councillors are summoned to attend; the press and public are invited to attend.

The meeting may be recorded.

- 1. Apologies:** To accept apologies and note reasons for absence.
- 2. Declarations:** To receive declarations of interest and consider any written applications for dispensations.
- 3. To consider minutes of the previous meeting held on Wednesday 22nd October 2025.**
- 4. Public participation session:**
 - 4.1. To receive an update from West Mercia Police.
 - 4.2. To receive a report from the Localities Steward.
 - 4.3. Public participation session: three (3) minute limit per person (15 minutes maximum)
 - 4.4. To receive an update from the Ward Councillor regarding discussions with Hereford Council about the blind bend at the bottom of the playing field at Walford School.
- 5. Finance:**
 - 5.1. To approve the payments on Appendix A.
 - 5.2. To ratify the payments on Appendix A.
 - 5.3. To approve the draft budget for 2026-27 and agree the level of precept to request from Herefordshire Council.
 - 5.4. To consider 'Better Councillor' training from the CEO of GAPTC at a minimum cost of £400 for a 3 hour training session.
- 6. Kerne Bridge Canoe Launch: To receive reports and consider any actions:**
 - 6.1. KBCL Maintenance Co-ordinator report.
 - 6.2. To consider the KBCL Lottery Grant application.
 - 6.3. To receive an update on the improvements to access the permissive footpath (from Kerne Bridge to the Canoe Launch) directly from the Inn on the Wye
 - 6.4. To consider a proposal to purchase a card and coin parking ticket machine from Metric at a cost of £ 3,500, and recover the additional £ 1,500 above the £2,000 already agreed expenditure from car parking receipts before any further payment to Riversea Holdings.
- 7. Projects: To receive written/verbal reports from the following projects and working groups and consider action:**
 - 7.1. Community Support Scheme Coordinator.
 - 7.2. Police Liaison.
 - 7.3. Howle Hill Memorial Project.
 - 7.3.1 WPC Clerk to feedback responses from partners (HC + BBLP) and funder (WVNL) to WPC meeting in November.
 - 7.3.2 WPC Clerk to instruct Platform One to complete the Final Design (@ £380 + VAT) + production and installation of the lecterns (@ £760 + VAT).
 - 7.3.3 WPC to note once the lecterns have been installed into the memorial garden, HHMPWG has met its objectives in its Terms of Reference.
 - 7.3.4 HHMPWG recommends WPC disband the HHMPWG when the lecterns have been installed.
 - 7.3.5 HHMPWG recommends WPC take forward and administer moving the memorial cross.

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- 7.3.6 WPC purchase two additional water butts and connection points and HHMPWG to install.

8. Highways and public rights of way: To receive written/verbal reports and consider actions:

- 8.1. PROW officer
- 8.2. Lengthsman Co-ordinator: To receive an update and report back on the drainage grant application.
- 8.3. To consider an instruction to the clerk to write a report on the sewage issues at Church Lane and Crossways to be submitted to Herefordshire Council Environmental Health Officers demanding that action is taken to resolve the long outstanding issues.

9. Planning:

- 9.1 To comment on applications for determination by Herefordshire Council - see Appendix B.

10 To consider the adoption of the new 2025 Standing Orders.

11 To consider the adoption of the Herefordshire Council Charter for Town and Parish Councils.

12 To consider correspondence received.

13 To consider the people who have come forward to carry out the bus shelter art for Coughton bus shelter.

14 Items for next meeting agenda: (No discussion)

- 14.1 The Dam
- 14.2 Improvements to the permissive path from KBCL to Kerne Bridge.
- 14.3 Leys Hill junction.
- 14.4 Draft vision/plan for the KBCL site.

15 Next WPC meeting: Wednesday 17th December 2025 7.30pm at Bishopswood Village Hall