

WALFORD PARISH COUNCIL

Agenda for the meeting of the Finance Committee



**Members of the Finance Committee are summoned to attend a Committee meeting on
Wednesday 9th October 2024 at 7:30 pm
At Walford Village Hall**

- 1. Apologies:** - to accept apologies and note reasons for absence.
 - 2. Declarations:** - to receive declarations of interest and consider written applications for dispensations.
 - 3. Minutes:** - To approve the minutes of the previous meeting held on 10th April 2024.
 - 4. Public participation session:** - to receive representations from the public 3-minute limit per person.
 - 5. Financial information:** -
 - 5.1. To approve and sign bank statements and reconciliation up to 30th September 2024 (appendix 1)
 - 5.2. To review and consider the year to date accounts 2024-25 (appendix 2).
 - 5.3 To consider a draft budget for 2025-26.
 - 5.4 To approve the appointment of the internal auditor.
 - 5.5 To consider approving an external evaluation of an alternative accounting software package.
 - 5.6 To consider a separate bank account for reserves and the level of reserves to propose to WPC.
 - 6. Payments:** -
 - 6.1. To consider and approve the payments on appendix 3.
 - 6.2. To ratify the payments on appendix 3.
 - 7. KBCL Performance Management Checklist**
To review the checklist and consider any improvements.
 - 8. Items for the next agenda (no discussion).**
 - 9. To consider the date and venue of the next meeting.**
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