



# WALFORD PARISH COUNCIL

## Agenda for the Meeting of the Parish Council

**To be held at Bishopswood Village Hall  
at 7.30pm on Wednesday 23<sup>rd</sup> August 2023**

Councillors are summoned to attend; the press and public are invited to attend.

*The meeting may be recorded.*

- 1. Apologies:** To accept apologies and note reasons for absence.
- 2. Declarations:** To receive declarations of interest and consider any written applications for dispensations.
- 3. Resignation of Cllr Peter Barley**
- 4. To consider minutes of the previous meeting held on Wednesday 19<sup>th</sup> July 2023.**
- 5. Public participation session:**
  - 5.1. To receive an update from West Mercia Police.
  - 5.2. To receive a report from Ward Councillor.
  - 5.3. To receive a report from the Localities Steward.
  - 5.4. Public participation session: three (3) minute limit per person (15 minutes maximum)
- 6. Finance:**
  - 6.1. To consider and approve the payments on Appendix A.
  - 6.2. To consider year to date expenditure.
  - 6.3. To receive an update from Cllr Berry regarding PKF Littlejohn AGAR investigation fees.
  - 6.4. To consider the scope of the existing £1,000 emergency resilience fund.
- 7. Kerne Bridge Canoe Launch: To receive reports and consider any actions:**
  - 7.1. KBCL Maintenance Co-ordinator report.
  - 7.2. KBCL Performance Management Checklist.
  - 7.3. To consider Kerne Bridge maintenance.
  - 7.4. To receive an update on the replacement bus shelter.
  - 7.5. To consider proposed improvements to access the permissive footpath (from Kerne Bridge to the Canoe Launch) directly from the Inn on the Wye.
  - 7.6. To consider approval of the operation of the mobile bar during the bank holiday weekend 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> August from 2pm to 7pm on those days.
- 8. Projects: To receive written reports from the following projects and working groups and consider action:**
  - 8.1. Community Support Scheme Coordinator
    - 8.1.1. To consider the implementation of a contract with Walford Village Hall in respect of The Hub.
  - 8.2. Police Liaison.
  - 8.3. Safety & Environmental Working Group
  - 8.4. Howle Hill Memorial Project
    - 8.4.1 - Council to confirm the TOR previously agreed at the Finance Committee meeting of 2nd August 2023
    - 8.4.2 - To consider supporting the HHMP grant applications.
    - 8.4.3 - To consider the budget and approve WPC expenditure up to £800.
    - 8.4.4 - To appoint two councillors to the HHMP working group.



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### **9. Highways and public rights of way: To receive written reports and consider actions:**

- 9.1. PROW officer
- 9.2. Lengthsman Co-ordinator.
- 9.3. To consider implementation of oversight procedures for Lengthsman activity, including Parish Plan for 2023/24 financial year, Scope of Works, and Prior Authorisation of Monthly Activity To consider lengthsman Scope of Works, Authorisation of monthly activity, Project plan for 2023/24 financial year
- 9.4. To consider an application for the Lengthsman scheme.
- 9.5. To consider a proposal to approve expenditure of an additional £3k for drainage work.
- 9.6. To consider further Update on the maintenance of Coughton bus shelter.

### **10. Planning:**

- 10.1. To comment on applications for determination by Herefordshire Council - see Appendix B.

### **11. Leys Hill junction: To provide an update.**

### **12. The Dam: To receive an update.**

### **13. Daycroft Lane: To receive an update.**

### **14. HALC Membership: To evaluate Councillor training and to consider membership renewal due in December 2023**

### **15. To consider .gov.uk email addresses for Councillors**

### **16. To consider correspondence received.**

### **17. To consider a request from a parishioner that council assists in reinstating the normal refuse collection service on Howle Hill following the repositioning of the wall at Windrush Cottage.**

### **18. WPC policy review and update.**

#### **19. Items for next meeting agenda: (No discussion)**

- 19.1 Leys Hill Junction
- 19.2 The Dam
- 19.3 Daycroft Lane drainage.

### **20. Next WPC meeting: Wednesday 20<sup>th</sup> September 7.30pm at Walford Village Hall.**