



WALFORD PARISH COUNCIL

Agenda for the Annual Meeting of the Parish Council

**To be held at The Inn on the Wye
at 7.30pm on Wednesday 28th June 2023**

Councillors are summoned to attend; the press and public are invited to attend

The meeting may be recorded

- 1. Apologies:** To accept apologies and note reasons for absence.
- 2. Declarations:** To receive declarations of interest and consider any written applications for dispensations.
- 3. To consider minutes of the previous meeting held on Wednesday 17th May 2023.**
- 4. Public participation session:**
 - 4.1. To receive an update from West Mercia Police.
 - 4.2. To receive a report from Ward Councillor.
 - 4.3. To receive a report from the Localities Steward.
 - 4.4. Public participation session: three (3) minute limit per person (15 minutes maximum)
- 5. To appoint representatives to the Community Engagement Working Group.**
- 6. To appoint a Resilience Co-ordinator and a Facebook Administrator.**
- 7. Finance:**
 - 7.1. To consider and approve the payments on Appendix A.
 - 7.2. To consider year to date expenditure.
 - 7.3. To approve and sign the AGAR sections 1 & 2 (The external auditors have advised that this must be carried out at a full council meeting), and to approve dates for the exercise of public rights between 30th June 2023 and 14th August 2023.
 - 7.4. To receive a report from Cllr Berry concerning the PKF Littlejohn AGAR investigation charges.
 - 7.5. To consider dual authorisation of payments
 - 7.6. To sign the new bank mandate.
 - 7.7. To consider the application of CPI rather than RPI annual increases to the KBCL Management Agreement charges
- 8. Kerne Bridge Canoe Launch: To receive reports and consider any actions:**
 - 8.1. KBCL Maintenance Co-ordinator report.
 - 8.2. KBCL Performance Management Checklist – to note the inspection carried out on the 8th June..
 - 8.3. To consider works to the trees on Site as identified in the 2022 Tree Surgeon inspection report and other landscaping activities (planting of wildflowers, Himalyan Balsam management).
 - 8.4. To receive an update on the replacement bus shelter.
 - 8.5. To consider proposed improvements to access the permissive footpath (from Kerne Bridge to the Canoe Launch) directly from the Inn on the Wye
 - 8.6. To consider applying for an annual alcohol licence to allow council to approve applications by Riversea Holdings to operate a mobile bar for a maximum of 28 days annually between 2pm and 8pm only.
 - 8.7. To consider Kerne Bridge maintenance
 - 8.8. Phoenix Meadow access.
- 9. Projects: To receive written reports from the following projects and working groups and consider action:**



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- 9.1. Community Support Scheme Coordinator
 - 9.1.1. To consider the implementation of a contract with Walford Village Hall
- 9.2. Police Liaison.
- 9.3. Safety & Environmental Working Group.

10. Highways and public rights of way: To receive written reports and consider actions:

- 10.1. PROW officer
- 10.2. To consider the report on WA50
- 10.3. Lengthsman Co-ordinator.
- 10.4. To consider lengthsman expenditure including planning and management of works and quality control.
- 10.5. To consider a proposal to approve expenditure of an additional £3k for drainage work.
- 10.6. To consider maintenance of Walford bus shelter
- 10.7. To consider a request to Herefordshire Council/Balfour Beatty to install HGV kerbs along the section of the B4234 at Kerne Lodge where the cage work is being completed.

11. Planning:

- 11.1. To comment on applications for determination by Herefordshire Council - see Appendix B.

12. Leys Hill junction: To provide an update.

13. The Dam: To receive an update.

14. Daycroft Lane: To receive an update regarding a survey of the drains and the potential use of the balance of the drainage grant.

15. Phoenix Meadow: To receive an update.

16. To consider .gov.uk email addresses for Councillors

17. To consider correspondence received.

18. Items for next meeting agenda: (No discussion)

- 18.1. Leys Hill Junction
- 18.2. The Dam
- 18.3. Daycroft Lane drainage.
- 18.4. Councillor .gov.uk email addresses

19. Next WPC meeting: Wednesday 19th July at 7.30pm at Bishopswood Village Hall.