

WALFORD PARISH COUNCIL

Agenda for the meeting of the Finance Committee



Members of the Finance Committee are summoned to attend a Committee meeting on
Wednesday 5th April 2023 at 7:30 pm
At Bishopswood Village Hall

1. **Apologies:** - to accept apologies and note reasons for absence.
2. **Declarations:** - to receive declarations of interest and consider written applications for dispensations.
3. **Minutes:** - To approve the minutes of the previous meeting held on 1st February 2023.
4. **Public participation session:** - to receive representations from the public 3-minute limit per person.
5. **Financial information:** -
 - 5.1. To approve and sign bank statements and reconciliation up to 28th February 2023 (appendix 1)
 - 5.2. To review and consider the year to date accounts (appendix 2).
 - 5.3. To consider the update on the Unity Trust Bank charge card.
 - 5.4. To pre-approve £100 for WCSS room hire at the hub for the next Financial Year.
 - 5.5. To agree the KBCL management fee uplift. The multiplier for the current figure is A/B, Where A is annual RPI figure for Feb 2023 and B is annual RPI figure for Feb 2022. A=364.50, B=320.20. $A/B = 1.13835$.
 - 5.6. To approve an immediate increase in the Kayak canoe launch fee from £2.00 to £2.50 as requested by Riversea Holdings Ltd. This fee has not been changed in six years and brings the fee in line with the other launch fees.
 - 5.7. To consider the purchase of a replacement bus shelter at Kerne Bridge.
 - 5.8. To pre-approve expenditure of up to £500.00 for the provision of CCTV equipment at the Kerne Bridge Canoe Launch.
 - 5.9. To pre-approve expenditure of up to £150.00 for a 'No pedestrian access' signpost at the Kerne Bridge Canoe Launch to help prevent people walking along the road to reach Kerne Bridge from the canoe launch.

6. Payments: -

- 6.1. To consider and approve the payments on appendix 3.
- 6.2. To ratify the payments on appendix 3.
- 6.3. To consider any further action regarding the PKF Littlejohn AGAR invoices.

7. Compliance;-

7.1 Riversea Holdings Insurance Policy.

To approve the current provider of Riversea Holdings insurance.

7.2 To consider the actions for the council as a result of the AGAR recommendations.

7.3 To consider the timeline for upcoming agar, completion of annual return, dates for public review and publication of those dates.

8. Daycroft Lane drainage work.

To receive an update.

9. Items for the next agenda (no discussion).

10. To consider the date and venue of the next meeting.
