

WALFORD PARISH COUNCIL

Agenda for the meeting of the Finance Committee



Members of the Finance Committee are summoned to attend a Committee meeting on
Wednesday 1st February 2023 at 7:30 pm
At Walford Village Hall

1. **Apologies:** - to accept apologies and note reasons for absence.
2. **Declarations:** - to receive declarations of interest and consider written applications for dispensations.
3. **Minutes:** - To approve the minutes of the previous meeting held on 6th October 2022.
4. **Public participation session:** - to receive representations from the public 3-minute limit per person.
5. **Financial information:** -
 - 5.1. To approve and sign bank statements and reconciliation up to December 2022 (appendix 1)
 - 5.2. To review and consider the year to date accounts (appendix 2).
 - 5.3 To consider the update on the Unity Trust Bank charge card.
 - 5.4 To approve the updated assets register.
 - 5.5 To consider the quotations and select a preferred provider of the riverbank restoration work.
 - 5.6 To approve expenditure of up to £950 for publicity costs associated with the NDP referendum, to include a leaflet drop and other advertising (such expenditure to be covered by the NDP grant).
6. **Payments:** -
 - 6.1. To consider and approve the payments on appendix 3.
 - 6.2. To ratify the payments on appendix 3.
 - 6.3. To consider any further action regarding the PKF Littlejohn AGAR invoices.
7. **Compliance;-**
 - 7.1 **Riversea Holdings Insurance Policy.**
To consider if the insurance covers risks to the council in relation to the contract between the council and Riversea Holdings Ltd and in relation to the performance management checklist.
 - 7.2 To consider the **resilience plan** for submission, agreement and adoption by Herefordshire Council Resilience Team.
8. **Daycroft Lane drainage work.**
To receive an update.
9. **General Powers of Competence.**
To note that the current clerk does not hold the CILCA qualification resulting in the loss of the General Powers of Competence following the May local elections.

10. Items for the next agenda (no discussion).

11. To consider the date and venue of the next meeting.
