



WALFORD PARISH COUNCIL

Agenda for the Meeting of the Parish Council

**To be held at Bishopswood Village Hall
at 7.30pm on Wednesday 19th July 2023**

Councillors are summoned to attend; the press and public are invited to attend

The meeting may be recorded

- 1. Apologies:** To accept apologies and note reasons for absence.
- 2. Declarations:** To receive declarations of interest and consider any written applications for dispensations.
- 3. To consider minutes of the previous meetings held on Wednesday 17th May 2023 and 28th June 2023.**
- 4. Public participation session:**
 - 4.1. To receive an update from West Mercia Police.
 - 4.2. To receive a report from Ward Councillor.
 - 4.3. To receive a report from the Localities Steward.
 - 4.4. Public participation session: three (3) minute limit per person (15 minutes maximum)
- 5. Finance:**
 - 5.1. To consider and approve the payments on Appendix A.
 - 5.2. To consider year to date expenditure.
 - 5.3. To receive an update from Cllr Berry on negotiations with PKF Littlejohn in respect of the AGAR investigation fees.
- 6. Kerne Bridge Canoe Launch: To receive reports and consider any actions:**
 - 6.1. KBCL Maintenance Co-ordinator report.
 - 6.2. KBCL Performance Management Checklist.
 - 6.3. To consider works to the trees on Site as identified in the 2022 Tree Surgeon inspection report and other landscaping activities (planting of wildflowers, Himalayan Balsam management).
 - 6.4. To receive an update on the replacement bus shelter.
 - 6.5. To consider proposed improvements to access the permissive footpath (from Kerne Bridge to the Canoe Launch) directly from the Inn on the Wye.
 - 6.6. To approve the amendment of the contract with Riversea Holdings Ltd to move from RPI to CPI in respect of management fees.
 - 6.7. To receive an update on the application for the annual alcohol licence and to approve the cost.
 - 6.8. To consider Kerne Bridge maintenance.
 - 6.9. Phoenix Meadow access.
- 7. Projects: To receive written reports from the following projects and working groups and consider action:**
 - 7.1. Community Support Scheme Coordinator
 - 7.1.1. To consider the implementation of a contract with Walford Village Hall in respect of The Hub.
 - 7.2. Police Liaison.
 - 7.3. Safety & Environmental Working Group
 - 7.4. Howle Hill Memorial Project
 - a) to review the implications of the HHMP/HC license
 - b) to consider the request by HHMP for WPC to hold funds
 - c) to consider a grant request by HHMP
 - d) to consider a request by HHMP for a web page on the WPC website



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8. Highways and public rights of way: To receive written reports and consider actions:

- 8.1. PROW officer
- 8.2. To consider the report on WA50
- 8.3. To consider the investigation into the complaint made by Chris Barron regarding the drainage work carried out at Sharmans Pitch on 1st June and agree a way forward.
- 8.4. Lengthsman Co-ordinator.
- 8.5. To consider lengthsman expenditure including planning and management of works and quality control.
- 8.6. To consider the application for the Lengthsman P3 scheme.
- 8.7. To consider a proposal to approve expenditure of an additional £3k for drainage work.
- 8.8. Update on the maintenance of Coughton bus shelter.

9. Planning:

- 9.1. To comment on applications for determination by Herefordshire Council - see Appendix B.

10. Leys Hill junction: To provide an update.

11. The Dam: To receive an update.

12. Daycroft Lane: To consider an estimate of £460 plus VAT for the survey of the drainage system..

13. To consider .gov.uk email addresses for Councillors

14. To consider correspondence received.

15. Items for next meeting agenda: (No discussion)

- 15.1. Leys Hill Junction
- 15.2. The Dam
- 15.3. Daycroft Lane drainage.
- 15.4. Councillor .gov.uk email addresses

16. Next WPC meeting: Wednesday 16th August 7.30pm at Bishopswood Village Hall.