

SITE SPECIFIC RA

Created by: Charlie Baker

Reviewed by: Charlie Baker

Review date: 20/04/2022

Hazard	Those at Risk	Risk control & existing control measure	Risk	Comments
operating procedures	CLIENTS/ STAFF AND VISITING COMPANIES	To ensure all companies using the site are operating in a safe manner and aware of operating procedures	LOW	
Traffic Management	CLIENTS/ STAFF AND VISITING COMPANIES	A 1way system is in place for all commercial traffic ensuring minimal to no need reversing is required for minibuses and vehicles with trailers. All drivers are personally responsible for their actions on site. Any incident seen by members of staff will be logged/recorded where possible and information taken be passed onto the police if required.	LOW	The Majority of traffic comes from operating companies on site. all drivers visit multiple times a day and are well rehearsed on the traffic flow/these areas are covered by CCTV
Slips, trips falls	CLIENTS/ STAFF AND VISITING COMPANIES	Signage on site advises all that they are responsible for their own liability. Potholes and trip hazards to be moved or filled in where necessary. A yearly report is passed onto WPC, this contains necessary maintenance and safety issues to be addressed each year.		1x sign situated in car park. 1x sign situated at the top of steps/Disabled Ramp
Steps/disabled River Access	CLIENTS/ STAFF AND VISITING COMPANIES	Steps/ramp to be cleared of all stones/trip hazards as and when required by staff, All equipment to be taken down steps to reduce the risk of injury to people launching/unloading on river's edge.	LOW	A new 1 way system with signage has been implemented with signage for both the ramps and steps.
operating procedures	CLIENTS AND STAFF/VISITING COMPANIES	To ensure all companies using the site are operating in a safe manner and aware of operating procedures	Low	A hard copy or email PDF will be available to anyone who asks. this is updated at the start of every spring each year.
Weather/River Conditions	CLIENTS/ STAFF AND VISITING COMPANIES	Staff to check weather daily on local weather conditions and river levels. If weather is deemed unsuitable or dangerous staff are to strongly advise and have the right to deny access to river if necessary.	Low	
Entrapments in river approaching or leaving launch/landing access.	CLIENTS AND STAFF	Keep overhanging branches and any fallen trees clear of the landing/launching area. Permission to be acquired from Natural England and Environment Agency beforehand.	Low	where necessary permission to be acquired from Natural England and the Environment Agency beforehand.
Local river Danger	CLIENTS AND STAFF	Signs state river dangers and advise against swimming, In the event of localised trouble all staff working will have access to a throwline	Low	Staff to be trained in the event of this emergency

ON SITE STAFF & CUSTOMERS RA

Created by: Charlie Baker

Reviewed by: Charlie Baker

Review date:20/02/22

Hazard	Those at Risk	Risk control & existing control measure	Risk	Comments
Hyperthermia Hypothermia Sunburn	CLIENTS AND STAFF	Provide assistance and call emergency if required services	Low	
Spinal Injuries	CLIENTS AND STAFF	If a casualty is in immediate danger they are to be moved. If a casualty is not in immediate danger they are not to be moved. If a spinal injury is suspected contact emergency services.	Low	GET HELP ie call 999 emergency services
Alcohol and drug use whilst on the river	CLIENTS AND STAFF	Deny access to anyone wishing to use the river who appears to be intoxicated or under illegal drug use	Low	
Cuts and grazes	CLIENTS/STAFF AND VISITING COMPANIES	Help administer first aid/provide necessary equipment.	Low	Administer first aid

LOADING & UNLOADING RA

Created by: Charlie Baker

Reviewed by: Charlie Baker

Review date:01/04/2020

Hazard	Those at Risk	Risk control & existing control measure	Risk	Comments
Manual Handling Injury	CLIENTS AND STAFF	Both staff and other participants are briefed on the nature of the risk of lifting canoes. Staff to demonstrate safe lifting, bending at knees and advise not to carry overlaid canoes. Encourage participants with single canoes to carry them using multiple participants spreading the load evenly. For 2 canoes rafted together, demonstrate carrying the canoes together with one person at the front and one person at the rear. This method balances out the distribution evenly and avoids participants getting caught at the side of the raft when manoeuvring through narrow passages.	Low	Administer first aid and call an ambulance
Canoes falling from trailer or car	CLIENTS AND STAFF	Ensure people are not in the load/unload area when loading, unloading, strapping or unstrapping of canoes, especially on higher levels of the trailers or any levels when small children are in the proximity. Strap canoes on trailers as soon as they are loaded.	Low	Administer first aid and call an ambulance
People receiving twists, pulls, strain injuries when offloading canoes	CLIENTS AND STAFF	Ensure staff receive proper training and are conversant with loading and unloading techniques. Ensure customers are always supervised if they are assisting in loading or unloading of canoes. Provide advice on stances, grip and the likelihood of rotation of canoes whilst unloading or loading.	Low	Administer first aid and call an ambulance