



WALFORD PARISH COUNCIL

Agenda for the meeting of the Parish Council

Walford Parish Council

**To be held at Bishopswood Village Hall
at 7.30pm on Wednesday 20th July 2022**

Councillors are summoned to attend; the press and public are invited to attend

The meeting may be recorded

- 1. Apologies:** To accept apologies and note reasons for absence.
- 2. Declarations:** To receive declarations of interest and consider any written applications for dispensations.
- 3. Appointments to committees and working groups.**
 - 3.1. To appoint any additional members to the any of the working groups including the Safety & Environmental working group, and Community Engagement working group
 - 3.2. To appoint a police liaison officer,
 - 3.3. To consider Council role descriptions
- 4. To consider minutes of the previous meetings held on Thursday 19th May and Wednesday 15th June 2022.**
- 5. Public participation session:**
 - 5.1. To receive an update from West Mercia Police.
 - 5.2. To receive a report from Ward Councillor Yolande Watson.
 - 5.3. To receive a report from the Localities Steward.
 - 5.4. Public participation session: three (3) minute limit per person (15 minutes maximum)
- 6. Finance:**
 - 6.1 To consider and approve the payments on Appendix B.
 - 6.2 To consider year to date expenditure.
- 7. Personnel.**
 - 7.1. To receive an update on the recruitment of a Community Support Co-ordinator.
- 8. Kerne Bridge Canoe Launch:** To receive written reports and consider actions
 - 8.1. KBCL Maintenance Co-ordinator.
 - 8.1.1. To consider the riverbank erosion quotations.
 - 8.2. KBCL Performance Management Checklist – update.
 - 8.3. To consider the KBCL risk assessment. (Need to circulate the final copy)
 - 8.4. To confirm a date for a meeting of the KBCL working group.
- 9. Projects: To receive written reports from the following projects and working groups and consider action:**
 - 9.1. Community Support Scheme Coordinator
 - 9.2. Police Liaison. To discuss a draft response to the 2022 Town and Parish Council Survey.
 - 9.3. Safety & Environmental Working Group
 - 9.4. Community Engagement: To receive an update
- 10. Highways and public rights of way:** To receive written reports and consider actions
 - 10.1. PROW officer:



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10.1.1. To consider a Parish map/noticeboard detailing local PROW.

10.1.2. To consider issues in Church Road including sewage and overgrown hedges.

10.2. Lengthsman Co-ordinator: To consider that the £3,000.00 allocated to cleaning the parish ditches last year can be carried forward to this year and to allocate a further £3,000 this year in addition.

10.3. To consider the report of Terry Griffiths regarding the hole at the bottom of Howle Hill and his proposed remedy.

11. NDP: To provide an update

11.1. To consider the report of the NDP steering group.

11.2. To receive an update from the NDP 'drop-in' consultation sessions held on Saturday 9th July (10am-12pm) at Walford Village Hall, and Thursday 14th July (7pm-9pm) at Bishopswood Village Hall.

11.3. To note the dates of the Reg 16 consultation dates confirmed by HC from 6 July 2022 until 31 August 2022.

11.4. To consider and approve the response to the HC LOCAL PLAN 2021-2041 Place Shaping Options Consultation.

12. Planning:

12.1. To comment on applications for determination by Herefordshire Council - see Appendix A.

13. **Howle Hill War Memorial:** To consider a Licence to Maintain

14. **Website and email:** To receive an update.

15. **Community Resilience Plan:** To receive an update and consider any actions.

16. **Leys Hill junction:** To provide an update.

17. **The Dam:** To receive an update.

18. **Phoenix Meadow:** To receive an update

18.1. To consider the Phoenix Meadow access Risk Assessment

19. **SmartWater:** To provide an update on the roll-out of SmartWater kits and to consider where the two A1 signs provided by SmartWater are best placed,

20. **To consider community use of Council assets, and frequency of council meetings.**

21. **Correspondence received.**

22. **Items for next meeting agenda:** (No discussion)

22.1. NDP

22.2. To consider how to utilise the £4,339 Drainage Grant

22.3. Leys Hill Junction

22.4. The Dam

22.5. Councillor email addresses

22.6. Phoenix Meadow

22.7. Update on Speed Indicator Devices

23. **Next WPC meeting:** Wednesday 17th August 2022 7.30pm – Walford Village Hall