

WALFORD PARISH COUNCIL

Minutes of the meeting of Walford Parish Council



Held Wednesday 20th October 2021, 7:30pm
At Walford Village Hall

Present: Councillors Akers - Chair, Cole, Dolman, Francis, Evans, O'Brien, Petersen, Vine, van Lienden, Drummond, Whelan, Curtis. **In attendance:** D Berry (Clerk)

1. **Apologies for absence:** Councillor Chinn [reason for absence was accepted]
2. **Declarations of interests:**

Councillor Cole	Items 9.2.1, 9.3, 11.1 thru 11.5 – pecuniary
Councillor Francis	Planning application 213717 – nonpecuniary
	Item 11.1 thru 11.5 nonpecuniary
Councillor Drummond	items 7, 11.1 thru 11.5 – nonpecuniary
Councillor Dolman	item 11.2 – nonpecuniary
3. **Minutes: Resolved** to adopt the minutes of the meetings held on 8th and 15th September 2021
The Chair signed the minutes.
4. **Public Participation Session:**
 - 4.1. West Mercia police representative was not present
 - 4.2. A written report was provided by Ward Councillor Watson (who was present)
A request was made by the Ward Councillor for WPC to adopt a dark skies policy. [to be considered at a future meeting]
 - 4.3. A written report was provided by the Localities Steward (who was not present)
Resolved to receive and note the reports at 4.2, and 4.3
 - 4.4. Public participation session: -
 - 4.4.1. A parishioner commented on item 6 [see attached]
 - 4.4.2. A parishioner commented on item 7 [see attached]
 - 4.4.3. A parishioner commented on road marking and speeding at Green Meadows [SWEG to investigate and report to Council]
5. **HALC:** - Following a presentation by Lynda Wilcox it was **resolved** to continue the membership in 2022
6. **Bishopswood Community Project:** - Following a presentation by Bob Puzey WPC **resolved** to support the Project
7. **Phoenix Meadow:** -
 - 7.1. For the record, the additional access into Phoenix Meadow via the Kerne Bridge Canoe Launch site was requested by the River Festival Committee in May 2016. Walford Parish Council was not involved in any decision regarding the additional Phoenix Meadow access as the Canoe Launch site was owned by Herefordshire Council at the time.
Chair withdrew the item
Note: Councillor Drummond left the room
8. **Finance:**
 - 8.1. **Resolved** to approve the payments on Appendix B
 - 8.2. **Resolved** to apply for a Lloyds Bank debit card to facilitate some recurring payments
9. **Projects:** -
 - 9.1. Community Support Scheme – A written report was provided. **Resolved** to levy an annual charge of £24.00 on non-Walford residents commencing from 1st January 2022 to allow participation in the WCSS activities.
 - 9.2. Kerne Bridge Canoe Launch – a written report was provided
 - 9.2.1. Disposition of felled timber, it was agreed to defer this item due to time constraints
 - 9.3. Flooding Working Group - a written report was provided
 - 9.4. Police Liaison - a written report was provided; Councillor Whelan offered to deliver a talk to the local Parish / Community about Fraud / Scams.
Resolved to receive and note the reports at 9.1, 9.2, 9.3 and 9.4

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10. Highways and public rights of way: -

- 10.1. A written report was received from the PROW Officer
- 10.2. Lengthsman Coordinator – no report was received
Resolved to receive and note the report at 10.1

Resolved to suspend Standing Order 3x to enable the meeting to continue to 10:00 pm

11. NDP Steering Group: - A written report was provided

- 11.1. **Resolved** to accept the Meeting Housing Needs and Site Assessment Report Addendum 4
- 11.2. **Resolved** to approve Bishopswood settlement boundary as per the NDP
- 11.3. **Resolved** to approve the final draft NDP document, version 8
- 11.4. **Resolved** to agree Reg. 14 consultation arrangements and agreed that consultees would be statutory and local
- 11.5. **Resolved** to instruct the NDP Steering Group to prepare and conduct the Regulation 14 consultation.

Note: Councillors Cole, Francis and Drummond plus Dolman for item 11.2 left the room
Councillor Curtis left the meeting

12. Personnel: - A statement was made that there have been four applications for the role of Clerk/RFO and interviews have taken place. The Personnel Committee have a preferred candidate for approval by Council in a confidential session.

13. Planning: - The following applications for determination by Herefordshire Council were considered

- 13.1. 213461 No objection
- 13.2. 213518 No objection
- 13.3. 213717 Objection [see planning file]
Note: 213717 – Councillor Francis left the room

14. Website and email: - Deferred

15. Leys Hill junction: - Deferred

16. Smartwater: - Deferred

17. Items for the next meeting agenda: -

- 17.1. Review policies and procedures
- 17.2. Review Finance and Personnel terms of reference
- 17.3. Smartwater
- 17.4. Leys Hill junction
- 17.5. Disposition of the felled timber from KBCL
- 17.6. Lengthsman tender / contract
- 17.7. Website / emails / .gov
- 17.8. Meeting schedule for 2022
- 17.9. NDP

18. Next meeting: - Wednesday 17th November 2021 at 7:30pm – Bishopswood Village Hall.

Resolved to exclude Members of the public

19. Confidential session: - minutes of the confidential items are published separately

The confidential session closed at 22:10

SIGNED Joanne Athers DATE 17/11/21