

WALFORD PARISH COUNCIL

Agenda for the meeting of the Parish Council



**To be held at Walford Village Hall
at 7.30pm on Wednesday 23rd June 2021**

Councillors are summoned to attend; the press and public are invited to attend

- 1. Apologies:** To accept apologies and note reasons for absence
- 2. Declarations:** To receive declarations of interest and consider any written applications for dispensations
- 3. To consider minutes of the previous meetings held on 22nd April 2021 and 19th May 2021**
- 4. Meeting etiquette:** - All councillors should familiarise themselves with Standing Orders clauses 1 - 3
- 5. Public participation session:** -
 - 5.1. To receive an update from West Mercia Police.
 - 5.2. To receive a report from Ward Councillor Yolande Watson.
 - 5.3. To receive a report from the Localities Steward.
 - 5.4. To receive a report from the parish clerk
 - 5.5. Public participation session 3-minute limit per person
- 6. Finance:** -
 - 6.1. To consider and approve the payments on Appendix B
 - 6.2. To ratify the payments on Appendix B
 - 6.3. To consider and approve the Annual Governance & Accountability Return (AGAR) for 2020/21
- 7. Projects:** - To receive reports from the following projects and consider action
 - 7.1. Community Support scheme
 - 7.2. Kerne Bridge Canoe Launch
- 8. Highways and public rights of way:** - To receive reports from,
 - 8.1. PROW officer – including an update on WA25/50
 - 8.2. Lengthsman coordinator
- 9. Lengthsman:** -
 - 9.1. To consider the process for placing and approving work
 - 9.2. To consider the tendering of lengthsman work
- 10. To appoint working groups and councillor roles:** -
 - 10.1. To consider reverting the NDP committee to a steering group and agree membership
 - 10.2. To consider WCSS, Community Engagement, Safety & Environment and Flooding working groups and agree membership
 - 10.3. To consider the KBCL Maintenance and Safety coordinators, Resilience coordinator, PROW officer, Police liaison and HALC representative
- 11. Church Road signage:** - To provide an update
- 12. Leys Hill junction:** - Update re the email from Balfour Beatty dated 19th May 2021
- 13. Councillor Emails:** - To consider a process to protect the use of councillor private email addresses
- 14. Councillor training:** - Proposed bespoke training by HALC
- 15. Planning:** - To comment on applications for determination by Herefordshire Council - see Appendix A
- 16. Neighbourhood Development Plan:** - to receive an update from the NDP Committee

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17. Items for next meeting agenda: (No discussion)

- 17.1. Relations with the press / media
- 17.2. The tender for the Lengthsman contract
- 17.3. Review committee terms of reference
- 17.4. Review policies and procedures
- 17.5. Smartwater
- 17.6. NDP
- 17.7. Leys Hill junction
- 17.8. The Dam
- 17.9. Disposition of the felled timber from KBCL

18. Next meeting: - 21st July 2021 at Bishopswood Village Hall

19. Confidential closed session - members of the public will be asked to leave: -

- 19.1. To report the decisions of the Personnel Committee meeting on 27th May 2021
- 19.2. To consider the Phoenix Meadow permissive access agreement