

Meeting on 3rd February 2021**Proposed payments to be approved**

Payee	Description	Sub total	VAT	Total
Dave Berry	Clerk's expenses – see attached	£181.18	£34.60	£215.78
Joanne Akers	Freddie's Flowers paid – photo judging	23.33	£4.67	£28.00
Radbournes Ltd	Sandbags – POR2	£225.00	£45.00	£270.00
Radbournes Ltd	Sandbags – POR3	£1,125.00	£225.00	£1,350.00
	Total	£1,554.51	£309.27	£1,863.78

Payments to be ratified

Payee	Description	Sub total	VAT	Total
Be Mackintosh	WCSS Co-ordinator's salary			
Dave Berry	Clerk's salary			

Signed by Chairman of the Meeting

Date

3rd February 2021

Walford Parish Council

Expense Claim Form

Name Dave Berry

Period January 2021

Receipt number	Receipt attached	Date	Description	Miles	Mileage Cost @ 45p	Office costs	WCSS costs	Other	VAT	Total Claimed
1	N	01-Jan-21	Monthly home office costs		-	8.33				8.33
2	Y	05-Jan-21	Zoom - INV61296571		-	11.99			2.40	14.39
3	Y	27-Jan-21	Mobile phone - INV20433542		-			5.00	1.00	6.00
4	Y	23-Jan-21	Microsoft 365 online Jan 21 INVE0300DCSXD		-	9.40			1.88	11.28
5	Y	20-Jan-21	Amazon - printer paper INV-GB418288205		-	16.66			3.33	19.99
6	Y	20-Jan-21	Amazon - file covers INV-GB321550456		-	8.32			1.67	9.99
7	Y	20-Jan-21	Amazon - 2 ring folders INV-GB33326710		-	8.33			1.67	10.00
8	Y	19-Jan-21	Amazon - A4 dividers INV- GB31313386		-	3.65			0.75	4.40
9	Y	18-Dec-20	Solar Accounts Online Dec/Jan INV LHPG-3		-	11.00			2.20	13.20
10	Y	18-Jan-21	Solar Accounts Online Jan/Feb INV LHPG-4		-	11.00			2.20	13.20
11	Y	22-Jan-21	Audrey's fish & chip suppers for WCSS		-	87.50			17.50	105.00
12					-					-
13					-					-
14					-					-
15					-					-
16					-					-
17					-					-
Total Expenses						176.18	-	5.00	34.60	215.78

I confirm that this expense claim conforms with company procedures

CLAIMANT'S SIGNATURE

Dave Berry

Date:

January 2021

Approved By

Date:

Voucher no.



INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date: 01/05/2021
Invoice #: INV61296571
Payment Terms: Due Upon Receipt
Due Date: 01/05/2021
Account Number: 7003410404
Currency: GBP
Account Information: Walford Parish Council
The Old Soundings, Walford
Walford, Ross-on-Wye, Herefordshire HR9 5QS
United Kingdom

Remittance Details should be sent to:
Finance@zoom.us

clerk@walford-pc.org.uk

Purchase Order Number:

Customer VAT/Tax Number:

Zoom W-9

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: GBP11.99	01/05/2021-02/04/2021	GBP11.99	GBP2.40	GBP14.39

INVOICE TOTALS		
	Subtotal:	GBP11.99
	Total (Including Tax):	GBP14.39
	Invoice Balance:	GBP0.00

TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
Standard Pro Monthly	Value Added Tax (VAT) 20.000%	Federal	GBP11.99	GBP2.40
			Total Tax	GBP2.40

TRANSACTIONS



David Berry
The Old Soundings Walford
Ross-on-Wye
HR9 5QS

Bill Date: 27/01/2021
Bill Number: 20433542
Mobile Number: 447706660002
Account Number: 78638379

Plusnet Mobile Customer Service

From your Plusnet Mobile: 500
From another phone: 0800 079 1133
Opening Hours: 7:30am – 10pm Mon – Sun
Alternatively, visit
www.plus.net/help/mobile/paying-mobile-bill
to view common bill related questions

Summary of your bill

Amount Due: £6.00

Balance from previous bill	£6.40
Payments Received	-£6.40

Monthly Plan Price

Monthly Plan Price	£5.00
Total Additional Charges	£0.00
Total Out of Plan Charges	£0.00
Total Additional Credits	£0.00
Including VAT @ 20%	£1.00

Amount due **£6.00**

We'll collect the amount due by Direct Debit on or around 10/02/2021.

The balance may be reduced if you've got any pending payments with us and they're successfully taken

Please note that this is not a VAT invoice

Bill Date: 27/01/2021
Bill Number: 20433542
Mobile Number: 447706660002
Account Number: 78638379

Summary of Charges & Credits

Billing period for additional and out of plan charges: 26 December 2020 - 25 January 2021
Billing period for your monthly plan: 26 January 2021 - 25 February 2021

Your Monthly Plan Price

1 x 2019c_1 month plan - unlimited minutes + unlimited texts + 4GB data £5.00

Total Charges £5.00

The charge for calls to numbers beginning 084, 087, 09 and 118, consists of a 19p per minute access charge from Plusnet, plus a service charge set by the company you called.

Usage Summary

Mobile Number: 447706660002

Name:

	Monthly Allowance	Amount Used	Charges Incurred
Calls	Unlimited	55.12 mins	£0.00
Text	Unlimited	0	£0.00
Data	4.0 GB	603.18 MB	£0.00

Used too many minutes, texts or data this month?
Call Customer Services on 500 to see if we have a better tariff for you.



Microsoft

Invoice

January 2021

Invoice Date: 23/01/2021

Invoice Number: E0300DCSXD

Due Date: 22/02/2021

11.28 GBP

Sold-To

Walford Parish Council
The Old Soundings
Walford HR9 5QS
United Kingdom

Bill-To

Walford Parish Council
The Old Soundings
Walford HR9 5QS
United Kingdom

Service Usage Address

Walford Parish Council
The Old Soundings
Walford HR9 5QS
United Kingdom

Order Details

Product:

Online Services

Customer PO Number:

Order Number:

b9dccccca-16c6-4549-8e5f-9f877e5ad7d1

Billing Period:

23/12/2020 - 22/01/2021

Payment Terms:

Net 30

Due Date:

22/02/2021

Payment Instructions:

Please DO NOT PAY. You will be charged the amount due through your selected method of payment.

Billing Summary

Charges:

9.40

Discounts:

0.00

Credits:

0.00

VAT:

1.88

Total:

11.28

Support

This invoice does not include prior unpaid balances. To view total order balance and prior invoices visit the [Admin Center](#) and click [Billing>Bills](#).

Need help? <https://aka.ms/Office365Billing>

Microsoft Ireland Operations Ltd, One Microsoft Place, South County Business Park Leopardstown Dublin 18, D18 P521 Ireland

VAT Reg No. GB639237322



Microsoft

Invoice

January 2021

Invoice Date: 23/01/2021

Invoice Number: E0300DCSXD

Due Date: 22/02/2021

11.28 GBP

Microsoft 365 Business Standard										
Service Period	Days	Qty	Monthly Price	Charges	Discounts	Credits	SubTotal	VAT %	VAT	Total
22/01/2021 - 21/02/2021	31	1	9.40	9.40	0.00	0.00	9.40	20.00 %	1.88	11.28
SubTotal				9.40	0.00	0.00	9.40		1.88	11.28
Grand Total				9.40	0.00	0.00	9.40		1.88	11.28

Microsoft Ireland Operations Ltd, One Microsoft Place, South County Business Park Leopardstown Dublin 18, D18 P521 Ireland

VAT Reg No. GB639237322

Invoice

Paid

Payment reference ID 1L8AHSWUYWXK

Sold by Mister Luck

VAT # GB307776089

DAVE BERRY
THE OLD SOUNDINGS, WALFORD
ROSS ON WYE, HEREFORDSHIRE, HR9 5QS
GB

Invoice date / Delivery date 20 January 2021
Invoice # INV-GB-418288205-2021-1818
Total payable £19.99

For customer support visit www.amazon.co.uk/contact-us

Billing address

Dave Berry
The Old Soundings, Walford
Ross on Wye, Herefordshire, HR9 5QS
GB

Delivery address

Dave Berry
The Old Soundings, Walford
Ross on Wye, Herefordshire, HR9 5QS
GB

Sold by

Mister Luck
78 Hempstead Road
Watford, WD17 4ER
GB
VAT # GB307776089

Order information

Order date 19 January 2021
Order # 206-6021322-9197107

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
HP Printer Paper, Office A4 Paper, 210x297mm, 80gsm, 5 Ream Carton, 2500 Sheets - FSC Certified Copy Paper ASIN: B00DUCH35A	1	£16.66	20%	£19.99	£19.99

Shipping Charges	£0.00	£0.00	£0.00
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Invoice total £19.99

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£16.66	£3.33
Total	£16.66	£3.33

Invoice

DAVE BERRY
THE OLD SOUNDINGS, WALFORD
ROSS ON WYE, HEREFORDSHIRE, HR9 5QS
GB

Paid

Payment reference ID 1L8AHSWUYWXK
Sold by shenzhenshiyoupinnuokejiyouxiangongsi

Invoice date / Delivery date 20.01.2021
Invoice # ASE-DS-INV-GB-2021-32155046
Total payable £9.99

VAT declared by Amazon Services Europe S.a.r.L.
VAT # GB190023639

For customer support visit www.amazon.co.uk/contact-us

Billing address

Dave Berry
The Old Soundings, Walford
Ross on Wye, Herefordshire, HR9 5QS
GB

Delivery address

Dave Berry
The Old Soundings, Walford
Ross on Wye, Herefordshire, HR9 5QS
GB

Sold by

shenzhenshiyoupinnuokejiyouxiangongsi
shenzhenshi longhuaxinqu minzhijiedao
minzhiniulanqiandasha
shenzhen, 518100
CN

Order information

Order date 19.01.2021
Order # 206-3975889-5363548

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
24Pcs A4 Sheet Protectors File Protection Covers Cut Flush Folders Top & Side Open Report File Project Cover Files (6Colors) B08C727XJ4 ASIN: B08C727XJ4	1	£8.32	20%	£9.99	£9.99
Shipping Charges		£0.00		£0.00	£0.00
Invoice total					£9.99
		VAT rate	Item subtotal (excl. VAT)	VAT subtotal	
		20%	£8.32	£1.67	
Total			£8.32	£1.67	

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk
LU-BIO-04

Amazon Services Europe S.à r.l., 38 avenue John F. Kennedy, L-1855, Luxembourg
R.C.S. Luxembourg: B 93815; Business license number: 100416 VAT number LU19647148

VAT declared by Amazon

Paid

Payment reference ID 1L8AHSWUYWXK

Sold by Amazon EU S.à r.l., UK Branch

VAT # GB727255821

DAVE BERRY
THE OLD SOUNDINGS, WALFORD
ROSS ON WYE, HEREFORDSHIRE, HR9 5QS
GB

Invoice date / Delivery date 20 January 2021
Invoice # AEU-INV-GB-2021-33326710
Total payable £10.00

For customer support visit www.amazon.co.uk/contact-us

Billing address

Dave Berry
The Old Soundings, Walford
Ross on Wye, Herefordshire, HR9 5QS
GB

Delivery address

Dave Berry
The Old Soundings, Walford
Ross on Wye, Herefordshire, HR9 5QS
GB

Sold by

Amazon EU S.à r.l., UK Branch
1 Principal Place, Worship Street
London, EC2A 2FA
United Kingdom
VAT # GB727255821

Order information

Order date 19 January 2021
Order # 206-3975889-5363548

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Elba, Ring Binder A4, 2 Ring, Plastic, Assorted, 5 Folders ASIN: B07TLL6PBH	1	£8.33	20%	£10.00	£10.00
Shipping Charges		£0.00		£0.00	£0.00

Invoice total £10.00

VAT rate	Item subtotal (excl. VAT)	VAT subtotal
20%	£8.33	£1.67
Total	£8.33	£1.67

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk
LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg
R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR

Amazon EU S.à r.l., UK Branch – Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB
Registered in England and Wales • Branch Registration No. BR017427 • VAT No. GB 727255821

DAVE BERRY
THE OLD SOUNDINGS, WALFORD
ROSS ON WYE, HEREFORDSHIRE, HR9 5QS
GB

Paid

Payment reference ID 1L8AHSWUYWXK
Sold by Amazon EU S.à r.l., UK Branch
VAT # GB727255821

Invoice date / Delivery date 19 January 2021
Invoice # AEU-INV-GB-2021-31313386
Total payable £4.40

For customer support visit www.amazon.co.uk/contact-us

Billing address	Delivery address	Sold by
Dave Berry The Old Soundings, Walford Ross on Wye, Herefordshire, HR9 5QS GB	Dave Berry The Old Soundings, Walford Ross on Wye, Herefordshire, HR9 5QS GB	Amazon EU S.à r.l., UK Branch 1 Principal Place, Worship Street London, EC2A 2FA United Kingdom VAT # GB727255821

Order information

Order date 19 January 2021
Order # 206-3975889-5363548

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Q-Connect KF26082 A4 Subject Divider Multi Punched ASIN: B000NMAP14	5	£0.73	20%	£0.88	£4.40
Shipping Charges		£0.00		£0.00	£0.00
Invoice total					£4.40
		VAT rate	Item subtotal (excl. VAT)	VAT subtotal	
		20%	£3.65	£0.75	
Total			£3.65	£0.75	

Amazon encourages customers to help protect the environment by recycling old or unwanted electrical products. Find out where you can recycle them at recycle-more.co.uk
LU-BIO-04

Amazon EU S.à r.l. - 38 avenue John F. Kennedy, L-1855 Luxembourg
R.C.S. Luxembourg: B 101818 • Share Capital: 37,500 EUR

Amazon EU S.à r.l., UK Branch - Registered Office: 1 Principal Place, Worship Street, London, EC2A 2FA, GB
Registered in England and Wales • Branch Registration No. BR017427 • VAT No. GB 727255821

Invoice

Invoice No.	Date	Page
LHPG-3	18/12/2020	1 of 1

Springbok Solutions Ltd

Chapel Mill
29 Tamworth Road
Hertford SG13 7DD
United Kingdom
Phone: 0208 099 8072
Fax: 0208 099 8078
Email: support@solaraccounts.co.uk
VAT Reg. Number: 757 134 130

Bill To:
Dave Berry

Purchase Order No.	Terms

Quantity	Description	Unit Price	Line Total	VAT
1	Non VAT Registered Business Service Fee	£11.00	£11.00	20%
Note: This invoice covers Solar Accounts Online subscription period from 18/12/2020 to 17/01/2021.		Subtotal:	£11.00	
		VAT Total:	£2.20	
		Total:	£13.20	
		Paid To Date:	£13.20	
Thank you!		Due:	£0.00	

Invoice

Invoice No.	Date	Page
LHPG-4	18/01/2021	1 of 1

Springbok Solutions Ltd

Chapel Mill
29 Tamworth Road
Hertford SG13 7DD
United Kingdom
Phone: 0208 099 8072
Fax: 0208 099 8078
Email: support@solaraccounts.co.uk
VAT Reg. Number: 757 134 130

Bill To:
Dave Berry

Purchase Order No.	Terms

Quantity	Description	Unit Price	Line Total	VAT
1	Non VAT Registered Business Service Fee	£11.00	£11.00	20%
Note: This invoice covers Solar Accounts Online subscription period from 18/01/2021 to 17/02/2021.		Subtotal:	£11.00	
		VAT Total:	£2.20	
		Total:	£13.20	
		Paid To Date:	£13.20	
Thank you!		Due:	£0.00	

VAT No

57

874 470411

22-1-21

Audrey's

FOOD

105-

Paul
with
Thanks

Freddie's Flowers

Freddie's Flowers Ltd
Riverside Business Centre
Haldane Place
Earlsfield
London SW18 4UQ
VAT number: 209 405 916

INVOICE

2020/47/3474888

TO: Joanne Akers

CUSTOMER ID: 217077

INVOICE DATE: 18/11/2020

Description	Quantity	Amount
Flower Box - G1	1	£ 28.00
Total		£ 28.00

VAT included above: £ 4.67

Thank you for your payment!

Delivery address: Sandra Walding

~~10 Church Road~~

~~London~~

~~SE14 3ET~~

*Pass-on-Wye
Photographic Society*

Purchase Order



Walford Parish Council

The Old Soundings

Walford

HR9 5QS

Phone: 01989 564005

Email: clerk@walford-pc.org.uk

P.O. No.	Date	Page
POR2	05/01/2021	1 of 1

Supplier:
Radbournes Ltd Renard Close Chapel Road Rotherwas Industrial Estate Hereford HR2 6JH

Supplier Reference	Terms
	Payment Within 30 Days

Description	Quantity	Unit Price	Line Total	VAT
Sandbags palletted 50 per	2	£112.50	£225.00	20%
Deliver to:				
S Cole				
Orchard House				
Coughton				
Walford				
HR9 5SF				
Please call 07931 161641 to arrange delivery				
		Subtotal:	£225.00	
		VAT Total:	£45.00	
		Total:	£270.00	

Purchase Order



Walford Parish Council

The Old Soundings
Walford

HR9 5QS

Phone: 01989 564005

Email: clerk@walford-pc.org.uk

P.O. No.	Date	Page
POR3	21/01/2021	1 of 1

Supplier:
Radbournes Ltd Renard Close Chapel Road Rotherwas Industrial Estate Hereford HR2 6JH

Supplier Reference	Terms
	Payment Within 30 Days

Description	Quantity	Unit Price	Line Total	VAT
Sandbags palleted 50 per	10	£112.50	£1,125.00	20%
Deliver to:				
S Cole				
Orchard House				
Coughton				
Walford				
HR9 5SF				
Please call 07931 161641 to arrange delivery				
		Subtotal:	£1,125.00	
		VAT Total:	£225.00	
		Total:	£1,350.00	