

WALFORD PARISH COUNCIL

Minutes of the meeting of Walford Parish Council



Held online Wednesday 18th November 2020, 7:30pm

Present: Councillors: van Lienden (Chair), Akers (Vice-Chair), Chinn, Cole, Dolman, Evans, Drummond

In attendance: D Berry (Clerk)

1. **Apologies for absence:** None

2. **Declarations of interests:**

- Councillor Drummond – 7.1 & 7.2 Cubberley House proposed garage and proposed public path diversion order for WA19 (part) nonpecuniary
 - Councillor Cole - 7.2 proposed public path diversion order for WA19 (part) pecuniary
 - Councillor Chinn - 7.2 proposed public path diversion order for WA19 (part) pecuniary
 - Councillor van Lienden - 7.2 proposed public path diversion order for WA19 (part) nonpecuniary
- As these declarations would leave council non quorate in respect of item 7.2 the Chair declared that item would be removed from the agenda

3. **Minutes: Resolved** to adopt the minutes of the meeting held on 21st October 2020 as a true record of the meeting. The Chair will sign the minutes once physical meetings resume

4. **Public Participation Session:**

- 4.1. No West Mercia police representative was present
- 4.2. Ward Councillor Watson was not present and there were no questions regarding her report
- 4.3. A written report was provided by the Localities Steward (who was not present)
- 4.4. Public participation session There were no questions or comments from the public

5. **Projects:**

- 5.1. Community Support Scheme provided a written report read by councillor Chinn
- 5.2. Kerne Bridge Canoe Launch
 - 5.2.1. Councillor Cole undertook to make the site secure in case of flooding and to empty the car park meter out of season
 - 5.2.2. The planning application for the on-site café has been submitted
- 5.3. An interim report was submitted by the tree working group and a further meeting will be organised as soon as possible

6. **Safety/Environmental Working Group:** - Council resolved that the working group should undertake the following tasks

- 6.1. To write and propose a plan for managing the SSSI out of season
- 6.2. To prepare and present a report regarding the Leys Hill B4234 junction
- 6.3. To advise potential solutions to prevent speeding through Walford
- 6.4. To advise work needed on various bridleways

7. **Planning:**

- 7.1. 203315 Cubberley House proposed replacement garage – there were no objections
Councillor Drummond was moved to the electronic lobby for the duration of the discussion

8. **Finance:** - the draft minutes of the meeting of 4th November 2020 was reviewed

- 8.1. The Finance chair reported that the following had been resolved
 - 8.1.1. To move the Lloyds Treasurers and Savings accounts to Unity Trust bank

9. **Council security:** -

- 9.1. **Resolved** to migrate all council activity to Microsoft 365 at £9.40 per month (annual commitment) if possible to specify that only UK servers to be used
- 9.2. **Resolved** to trial Microsoft Teams (included with Microsoft 365) before cancelling Zoom

10. **Community Engagement:** -

- 10.1. **Resolved** that working group membership will be councillors van Lienden, Akers, Chinn But that additional members shall be sought with appropriate skills
- 10.2. **Resolved** that council should aim to publish the next newsletter January/February 2021
- 10.3. **Resolved** to release a publicity statement on the council Facebook page and website

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11. Highways and public rights of way: -

- 11.1. To receive report from Lengthsman Co-ordinator - Nothing to report. Remaining budget £997
- 11.2. To receive report from the Rights of Way Officer - Nothing to report. Remaining budget £975

12. Items for next meeting agenda (No discussion): -

- 12.1. Tree works
- 12.2. Microsoft Teams
- 12.3. GDPR post Brexit

13. Next meeting: - Wednesday 16th December 2020 at 7.30pm – venue and style of meeting to be confirmed

The meeting closed at 20:34

SIGNED _____ DATE _____