

WALFORD PARISH COUNCIL

Minutes of the meeting of Walford Parish Council



Held online Wednesday 16th December 2020, 7:30pm

Present: Councillors: van Lienden (Chair), Akers (Vice-Chair), Chinn, Cole, Dolman, Evans

In attendance: D Berry (Clerk)

1. **Apologies for absence:** Councillor Drummond
2. **Declarations of interests:** None
3. **Minutes: Resolved** to adopt the minutes of the meetings held on 18th November 2020 and 2nd December 2020 as a true record of the meeting. The Chair will sign the minutes once physical meetings resume
4. **Public Participation Session:**
 - 4.1. No West Mercia police representative was present
 - 4.2. Ward Councillor Watson was not present and there were no items to report
 - 4.3. A written report was provided by the Localities Steward (who was not present)
 - 4.4. There were no questions for the Clerk's report
 - 4.5. Public participation session There were no questions or comments from the public
5. **Projects:**
 - 5.1. **Community Support Scheme**
 - 5.1.1. additional costs for the parish calendar due to a revised tabulation of the numbers required was within the estimate previously approved
 - 5.2. **Kerne Bridge Canoe Launch**
 - 5.2.1. **Resolved** to extend the contract term to 15th April 2031 and approve the increase to RHL charging rates for 2022 – the Clerk will create an amendment to the contract
 - 5.3. **Smartwater** an update will be provided at the next meeting
 - 5.4. **Neighbourhood Development Plan** a written note was provided by the NDP Committee
6. **Safety/Environmental Working Group:**
 - 6.1. **Resolved** to submit a traffic regulation order for the Leys Hill B4234 junction
 - 6.2. **Resolved** for the clerk to obtain details from the Land Registry regarding boundary and ownership of the Dam – expenditure limit £40.00
7. **Community Engagement Working Group: -**
 - 7.1. **Resolved** that councillors Chinn and Akers would provide temporary assistance to the clerk to maintain posting to the website
 - 7.2. **Resolved** that councillors van Lienden and Chinn will monitor and maintain the PC Facebook page
8. **Finance: -**
 - 8.1. **Resolved** the bank signatories will be councillors Drummond, Chinn, van Lienden and Akers
9. **Planning: -**
 - 9.1. **Resolved** there were no objections to planning application 203750 The Beeches, Forest Green
10. **Online meetings: -**
 - 10.1. Councillor Akers will set up a trial meeting using Microsoft Teams, participants councillors Akers, Evans, van Lienden and the clerk
11. **GDPR: -** Councillor Akers will review the Microsoft 365 agreement
12. **Highways and public rights of way: -**
 - 12.1. To receive report from Lengthsman Co-ordinator - Nothing to report.
 - 12.2. To receive report from the Rights of Way Officer - Nothing to report.

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13. Items for next meeting agenda (No discussion): -

- 13.1. Smartwater
- 13.2. Microsoft Teams
- 13.3. Lengthsman contract
- 13.4. Budget
- 13.5. The Dam

14. Next meeting: - Wednesday 20th January 2021 at 7.30pm – venue and style of meeting to be confirmed

The meeting closed at 21.01

SIGNED _____ DATE _____