

Meeting on 7th January 2021**Proposed payments to be approved**

Payee	Reason	Amount
Dave Berry	Clerk's expenses	£36.64
Autela Payroll Services Ltd – INV5397	Monthly payroll Sept, Oct, Nov, Dec	£68.16
Clarke Printing – INV12175	600 calendars	£1,188.00
Clarke Printing – INV12177	100 calendars	£330.00
Dawleys – INV22556/020	Calendar mail & postage	£1,062.52
Hoople – INV66831975	DBS admin fee	£31.63
		£2,716.95

Payments to be ratified

Payee	Reason	Amount
Be Mackintosh	WCSS Co-ordinator's salary	
Dave Berry	Clerk's salary	
HMRC – PAYE/NI	Form P32	£1,256.23

Signed by Chairman of the Meeting

Date

7th January 2021

Sales Invoice

Company Registration No
07556595
Plough Lane
Hereford
HR4 0LE

Walford Parish Council
C/O Mrs Jayne Putland
48 Coverham Road
Berry Hill
Coleford
GL16 7RD

Invoice Number: 66831975
VAT Registration No. 113981320
Invoice Date: 03/12/2020
Due Date 25/12/2020
Your Order
Order Number 87030873
Order Date 03/12/2020
Customer Number: HL101166

Should you wish to discuss payment or have any queries concerning the reason for this charge or the amount, please telephone 01432 260315 quoting your customer reference.

PAYMENT OPTIONS DETAILED OVERLEAF

Description	VAT %	Unit	Number	Price	Amount
DBS ADMIN FEE @ £13.18 each for volunteers ANN FRANSHAM NIGEL FRANSHAM	20.00	EA	2.00	13.18	26.36

26.36
VAT 5.27
TOTAL Due inclusive of VAT where applicable 31.63

Invoice Number: 66831975

Total Due: £31.63

PAYMENT SLIP

Date : 17/12/2020

Time : 11:24:05

WALFORD PARISH COUNCIL
Form P32 - Employer Payment Record

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Tax Month From: 7

Date From: 06/10/2020

Tax District/Reference: 214/WA39164

Tax Month To: 9

Date To: 05/01/2021

Accounts Office Reference: 214PJ00197430

1 - PAYE Income Tax:	924.00
2 - Student/Postgraduate Loan Deductions:	0.00
3 - Net Income Tax:	924.00 (1 + 2)
4 - Gross National Insurance:	334.23
5 - Employment Allowance:	0.00
6 - Total SMP Recovered:	0.00
7 - NIC Compensation on SMP (if due):	0.00
8 - Total SPP Recovered:	0.00
9 - NIC Compensation on SPP (if due):	0.00
10 - Total ShPP Recovered:	0.00
11 - NIC Compensation on ShPP (if due):	0.00
12 - Total SAP Recovered:	0.00
13 - NIC Compensation on SAP (if due):	0.00
14 - Total SPBP Recovered:	0.00
15 - NIC Compensation on SPBP (if due):	0.00
16 - Total NIC Deductions:	0.00
17 - Net National Insurance:	334.23 (4 minus 5 minus 16)
18 - Apprenticeship Levy:	0.00
19 - Termination Payments Class 1A NICs	0.00
20 - Employer NI to Pay:	334.23
21 - Total Amount Due:	1,258.23 (3 + 17 + 18 + 19)

Note: If there is a value in box 16 displayed above you must submit an Employer's Payment Summary (EPS) to HMRC.

Tax Refund Received	0.00
SSP/SMP/SPP/ShPP/SAP Funding Received	0.00
Total SMP	0.00
Total SPP	0.00
Total ShPP	0.00
Total SAP	0.00
Total SPBP	0.00
Small Employer Statutory NIC Compensation Percentage	3.00 %

You can pay your employers' PAYE and National Insurance online at <https://www.tax.service.gov.uk/pay-online/epaye>