

WALFORD PARISH COUNCIL

Minutes of Finance Committee Meeting



Held online - Wednesday 21st October 2020 6:30pm

Present:

Councillors: Akers, Cole and van Lienden

In attendance: D Berry (Clerk)

1. **Apologies for absence:** - Cllr Chinn
2. **Declarations of interest and written requests for dispensation:** - None
3. **Adoption of Minutes of previous meeting:** - **resolved** to adopt the minutes of the meeting held on 16th September 2020 (with one minor correction) as a true and accurate record and to be signed by the Chair once physical meetings are resumed.
4. **Public participation session:** - Two members of the public were present but no comments
5. **Financial information:** -
 - 5.1 **Resolved** to approve the income & expenditure as per appendix 1 to end September 2020. A request was made to include a budget variance column
 - 5.2 **Resolved** to approve the bank reconciliation as per appendix 2 which shall be formally signed when current restrictions permit.
6. **Payments:** -
 - 6.1 **Resolved** to approve the payments as per Appendix 3.
 - 6.2 **Resolved** to ratify the payments on Appendix 3
 - 6.3 **Resolved** to approve the clerk overtime for August/September. The clerk shall identify hours required for CiLCA training and project activity for the next meeting so that preauthorisation can be given thereby reducing the amount of unplanned overtime
7. **Receipts:**
 - 7.1 The income from Riversea Holdings Ltd was noted. In the interests of transparency, the council internal auditor – JD Dunstan will be requested to carry out a limited audit
8. **Update to Full Council:** - I & E variance, NDP I & E, overtime preauthorisation, KBCL audit
9. **Meetings:** **Resolved** to continue meetings monthly on the first Wednesday
10. **Next meeting:** - Wednesday 4th November 2020 at 6.30pm – venue and style of meeting to be confirmed

The meeting closed at 19:24

SIGNED _____ DATE _____