

Walford Parish Neighbourhood Development Plan

Report of progress to Walford Parish Council Meeting

19th February 2020

Written by the interim NDP Steering Group chair: Chris Barron

Key facts:

Project end date	Plan: July 2021
Budget to March 31st 2020	£4,172
Actual Spend to Date	£636

1. Consultants:

- 1.1. Bill Bloxsome and Maxine Bassett led a 4 hour workshop to develop materials for 2 public consultation events to be held at the end of February. They are continuing to develop the Vision, Objectives and site assessment process.

2. Finance and funding:

- 2.1. Since the last report there has been one workshop meeting and the NDP website development has been completed. This has brought the current project spend, this FY, to £636.
- 2.2. We still anticipate spending most of the £4,172 grant by the end of March.
- 2.3. The SG agreed that the draft NDP needs input from records held by Herefordshire Biological Records Centre. A suitable NDP report pack is available from the HBRC at a cost of £150+VAT. The Council are asked to agree to the procurement of this report.
- 2.4. Work is starting on preparing an application for further grant funding to cover costs in FY20/21.
- 2.5. Due to a change in work commitments Leigh Russell has been unable to take up the role of financial controller. The Council is asked to endorse the appointment of Chris Barron as interim financial controller.

3. Communications:

- 3.1. The NDP Steering Group held a workshop on 30th January to develop material for presentation at 2 public consultation events to be held on 22nd February (at WVH) and 29th February (at BVH). These events will focus on gaining feedback, from parishioners, on the NDP vision, objectives and development site assessment process. As well as the consultation event the consultation material will also be made available via the NDP website for anyone who cannot get to either of the events.
- 3.2. Development of the NDP website was completed at the end of January and all of the NDP content has now been transferred across from the Parish Council website, thanks to the efforts of Bob Puzey.

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4. Planning:

- 4.1. The plan remains on track for completion in July 2021 but we still have a need for more assistance from parishioners in developing the draft NDP text. We hope that the consultation events and the new website may help in promoting the project and result in some more volunteers coming forward.

5. Next steps

- 5.1. Undertake the 2 consultation events and assess the public response to our proposals for Vision, Objectives and site assessment.
- 5.2. Decide whether further public surveys or consultations are required as a result of the 2 public events.
- 5.3. Continue the process of reviewing the evidence base to identify any critical omissions