

WALFORD PARISH COUNCIL

Parish Clerk: Catherine Murray. Rose Cottage, Coughton, Ross on Wye, Herefordshire, HR9 5SF.

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Minutes of the Full Council meeting held in Bishopswood Village Hall At 7.30pm on Wednesday 25th February 2015

Present: Frank Myers - Chairman

Councillors: Dave Berry, Shane Carlson, Karen Chinn, Simeon Cole, Eric Drummond, Heather Evans, Angus McIntosh

In attendance: Clerk Catherine Murray.

1. **Apologies:** Marc Thomas and Luke Freeman (Work), Terry Snow (another meeting), Sandra Cole (family commitment), John Daniels (Illness).
2. **Declarations:** Cllr Simeon Cole declared a pecuniary interest in item 7c.
3. **Minutes:** It was unanimously **RESOLVED** to approve the minutes of the Full Council meeting on 14/01/15.
4. **Reports from and questions to:**
 - a) Police representative. b) Ward Councillor John Jarvis. c) Localities Steward. Were not present.
5. **Public Participation Session:** There was no public participation.
6. **Finance:**
 - 6.1 It was unanimously **RESOLVED** to approve and sign the bank reconciliation and bank statements.
 - 6.2 It was unanimously **RESOLVED** to approve the following payments:
 - a) Can Do Crew
 - b) Lengthsman
 - c) Walford Village Hall
 - d) HALC for training session attended by Cllr Simeon Cole and the Clerk
 - e) Clerk expenses since last meeting.
 - 6.3 Payment of the Clerk's salary and extra hours for January, were noted.
7. **Planning:**
 - 7.1 **Planning Applications:** Planning Appendix B was noted and comments put forward on:
 - a) P150059/FH - Linway, Walford, Ross-On-Wye, Herefordshire, HR9 5QS.
Comments: *There were no objections.*
 - b) P150088/F - Land adjoining Sunnyside, Bill Mills, Pontshill, Herefordshire, HR9 5TH.
Comments: *There were no objections.*
 - c) P150248/F - Land at Thorny Orchard, Coughton, Ross-on-Wye, Herefordshire.
Comments: *The Parish Council supports the application, provided that the following comments are taken into consideration:*
 - 1) That public footpath WA50 is re-instated as soon as possible after permission is granted.
 - 2) That Highways give proper consideration to the position of the site entrance and to the unauthorised narrowing of the road below it, by conducting a safety review of access and traffic on Sharman Pitch, adjacent to the site. (There is no evidence that this review has ever been carried out, although the PC understands that it was conditional in the original permission for this site.)
 - 3) That the height of the proposed bund in front of the properties is increased, to better screen them from view.
- 4a. **Police Report:** PC Barradale-Smith arrived and was invited to address the council: He was asked about and explained that the Police presence at the station in Ross on Wye will be re-instated from 1st March. He also reported that there had been a drop in fuel thefts and that things are ok in Ross on Wye at the moment.
8. **Highways / Rights of Way / AONB:** (Appendix D was noted.)
 - 8.1 Lengthsman and Rights of Way
 - a) There were reports on the following:

Insurance: The Clerk explained that the Insurance Company is happy that the policy covers the Parish Council taking part in the Enhanced Lengthsman Scheme – filling minor pot holes.

Lengthsman: Gullies have been cleaned and the Annual Plan has been worked on for submission to Herefordshire Council.

Rights of Way: Finger Posts have been ordered, but have not been delivered. The clerk is to chase this.
 - b) There were no work orders for the Lengthsman and Rights of Way.
 - c) **Annual Plan:** It was unanimously **RESOLVED** to approve the Annual Plan for the Lengthsman, as laid out in the document circulated to all Councillors. The Clerk will submit the plan. <<**Action Clerk**>> The annual plan for Rights of Way is to be completed. <<**Action Cllr Evans and Clerk**>>

- 8.2 **Daycroft Lane Flooding:** The Clerk was asked to contact Joel Hockenhull, to ask him to respond with an idea of timing for the next stage of the process, and to advise the PC of what happens next. <<**Action Clerk**>>
- 8.3 **Signage for HGVs on Bulls / Leys and Howle Hills:** Cllr Carlson explained that he had met with Jill Tookey Williams from Balfour Beatty and they had agreed where the signs are to go, she had agreed to supply a quotation. Since their meeting, she had re-visited and suggested a black lorry route. It was agreed to seek an alternative quotation for 6 x signs and 4 x posts. <<**Action Cllr Myers**>>
- 8.4 **Parish Noticeboards:** It was unanimously **RESOLVED** to remove the broken notice board at Hom Green and not to replace it. Cllr Cole confirmed that the new Parish Notice Board would soon be in place outside the school. <<**Action Cllr Simeon Cole**>>
9. **Parish Council meetings:** It was unanimously **RESOLVED** to change the dates of the proposed meetings in May and July, to the 13th May and 24th June and to publish the amended schedule. <<**Action Clerk**>>
10. **Parish Projects:**
- 10.1 **Village Agent Scheme:** Cllr Myers explained that Cllr Snow had stood down from the project and that Cllr Berry had offered to help with the grant application. Cllr Chinn said that Walford Church had agreed to support the grant application and the scheme in principal as well as with effort. Cllr Myers explained that Herefordshire Council had agreed to provide the training free of charge and Cllr Berry said that he will be speaking to the relevant people about putting the grant application together. <<**Action Cllr Berry**>>
- 10.2 **Walford Links:** Ex Cllr Heath has put all the documents relating to the project onto a disc, to hand over to Cllr Carlson.
- 10.3 **Kerne Bridge Canoe Launch Site - Community asset transfer & management of WCs:** Cllr Myers explained that negotiations are still taking place over the re-wording of the contract and that it will be put before the PC when it is ready and if it is acceptable, the transfer will move forward. Cllr Drummond agreed to hold his position with regard to the maintenance of the WCs and it can be discussed again when the position over the Canoe Launch Site is clearer. Cllr Drummond noted that the season starts in May.
- 10.4 **War Memorials:** Cllr Berry explained that all the quotations for restoration work are now in place and the applications can now be sent off. If the formal applications are both approved, The Parish Council must consider making a contribution of approximately £2,200 to the grant pot, whilst the majority of funding will come from War Memorials Trust. It was unanimously **RESOLVED** to approve the contribution. The clerk was asked to include an appeal in the Newsletter, for donations to support the restoration work. <<**Action Clerk**>>
11. **Information and correspondence**
- 11.1 **Spring Newsletter:** Will be published at the end of March. Cllr Carlson will include an article on the PC Facebook page, there will be an article from National Grid and on Bus Service Provision in the Parish. The Clerk was asked to make enquiries on the appropriateness of including certain material during the period of purdah. <<**Action Clerk**>>
- 11.2 **Election:** The Clerk handed out nomination forms and confirmed that the election will take place on May 7th.
- 11.3 **Local Council Award Scheme:** A decision on this will be postponed until after the election. The Clerk will ask HALC to come and speak to the Annual Parish Meeting about the New Quality Council Scheme. <<**Action Clerk**>>
- 11.4 Correspondence Appendix / Clerks Report / HALC Information corner were noted.
- 11.5 **Councillor's reports on local matters:** None.
- 11.6 Responses required to correspondence. The Clerk was asked to respond to an enquiry regarding planning. <<**Action Clerk**>>
12. **Brief public response session:** There was no public participation.
13. **Items for next meeting agenda:** Forest Green – a plan for maintenance. Define the boundary of a property at the bottom of Bulls Hill.
14. **Next meeting:** 08/04/15 Annual Parish Meeting 6.30pm, Full Council @ 7.30pm at Bishopswood Village Hall.

Signed: Frank Myers

Date: 08/04/15