

WALFORD PARISH COUNCIL

Parish Clerk: Catherine Murray. Rose Cottage, Coughton, Ross on Wye, Herefordshire, HR9 5SF.

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Minutes of the Parish Council meeting at Bishopswood Village Hall on Wednesday 10th October 2012

Present: Frank Myers – Chairman.

Councillors Dave Berry, Cheryl Carpenter, Simeon Cole, John Daniels, Eric Drummond, Heather Evans, Philip Heath, Simon Kinder, Terry Snow.

In attendance: Ward Councillor John Jarvis, Clerk Catherine Murray and 4 members of the public.

1. **Apologies:** Sandra Cole, Luke Freeman and Marc Thomas
2. **Declarations of Interest / Applications for dispensations:** Cllr Simeon Cole & Cllr Eric Drummond on Castle Brook (planning) agenda item 8). Cllr Simeon Cole on agenda item 9b – Emergency Road Clearance.
8. **Item 8 was moved up the agenda:**

Planning: Mr John Chinn made his representations to the Parish Council on Castle Brook, Coughton, HR9 5SG – Application N0: S122366/L.
- 5 **Item 5 (a) was moved up the agenda:**

Police Report: PC Richard Barradale-Smith gave his Report:

 - A suspected drug dealer, observed at Deepdean and Bishopswood has been warned off by the Police.
 - Children have been observed setting off fireworks at Norland Place.
 - Residents are asked to report any suspicious activity to the Police – by dialling 101.
 - 'No Trick or Treat' notices are available for residents to put up in their houses.
 - A councillor asked if there was any information about a local incident involving an air-rifle, PC Barradale Smith replied that the Police have a suspect in mind and are looking into it. A question was asked about whether this investigation was being conducted with due diligence. PC Barradale Smith gave assurance that it was being given appropriate attention but that his report would not usually include references to specific cases.
3. **Standing Orders / Code of Conduct:** After considering recommended updates, the council asked the clerk to draft a complaints procedure and an update to standing orders and to circulate it to all councillors in good time before the next meeting. <<**Action clerk**>>
4. **Minutes:** It was unanimously **RESOLVED** to adopt the minutes of the Full Council meeting held on 12th September and the Thorny Orchard Planning meeting held on 28th June.
5. **(b) Ward Councillor report:** Ward Councillor John Jarvis gave his report:
 - **Maintenance of land at Forest Green:** To go on next agenda. The clerk was asked to check insurance cover and any liability relating to the Parish Council maintaining the site. <<**Action clerk**>>
 - **Village Agent:** Councillor Jarvis will send information to the clerk, following his meeting with the CCG. <<**Action Councillor Jarvis**>> The clerk will circulate this information to Councillors. <<**Action Clerk**>>
 - **Minor Road maintenance, application of cold tar:** To go on next agenda. The clerk is to obtain information on insurance cover and Parish Council liability, relating to the application of cold tar to minor parish roads – by or under the supervision of the Lengthsman. <<**Action clerk**>>
6. **Public Participation Session:** A member of the public expressed concern at the proposed closure of the minor injuries unit, the Chairman explained the reason for the closure. <<**To go on the next agenda**>>.
7. **Finance**
 - a. The bank reconciliation – Finance Appendix A was noted
 - b. It was unanimously **RESOLVED** to approve all payments on the agenda and Finance Appendix A.

8. Planning

- a. Planning Appendix B was noted
- b. Comments were made in respect of the following planning applications:
 - **Vine Tree Inn - Application N0: S122128/FH.** *There was unanimous support for this application, subject to the usual planning conditions.'*
 - **Castle Brook - Application N0: S122366/L.** *'There was unanimous support for this application, the parish council considered it positive that a tired local building is to be improved and renovated.'*
 - **Crossways - Application N0: S122043/FH.** *'There were no objections to this application.'*
 - **Tanglewood - Application N0: S122591/FH.** *There were no objections to this application.'*
- c. **Recommendations from the Neighbourhood Planning Committee:** It was unanimously **RESOLVED** to accept the recommendation to increase the number of committee members to 5 and to confirm the appointment of Councillor Dave Berry as a member of the committee.
- d. **Terms of Reference for the Neighbourhood Planning committee:** <<*To go on the next agenda*>>

9. Highways, Rights of Way and AONB: Reports on the clerk's Appendix D were noted.

The clerk was asked to request a formal statement on the policy for maintenance on minor roads. <<**Action clerk**>> Councillor Simeon Cole offered to discover the policy for action regarding poorly executed road repairs. <<**Action Councillor Simeon Cole**>>

- a. **Walford Links:** Responses to the Support Request letter have been sent to Hereford Council and a report has been written, which is to be submitted to Hereford Council Regulatory sub-committee for consideration.
- b. **Emergency Road Clearance Plan:** The clerk was asked to write to the Watchman Team to ask for information on emergency road clearance. <<**Action Clerk**>>
- c. **Roadside signage:** Councillor John Daniels gave the results of his survey on roadside signage. The clerk was asked to ask Hereford Council for clarification of the rules, as they relate to roadside signage, finding out which signs are unauthorised and the policy towards enforcement. <<**Action clerk**>>
- d. **Kerne Bridge Road Junction:** It was **RESOLVED** to take no further action on this matter.
- e. **AONB - community volunteer representative:** It was unanimously **RESOLVED** to invite Bridget Vine to be the AONB representative for the Parish Council, the clerk is to contact Bridget Vine to formally extend the invitation. <<**Action clerk**>>

10. Information and correspondence

- a. **Correspondence:** Appendix C and HALC Information corner were noted
- b. **The Clerk's Report:** Appendix D was noted
- c. **Website Parish Projects Page:** It was unanimously **RESOLVED** to create a page on the website, for the publication of information relating to Parish Council Projects.
- d. **Consultations on council tax and transport:** It was agreed that these consultations were matters for individual members of the public to respond to, not the Parish Council as a body.
- e. **Councillors reports on local matters:** Councillor Eric Drummond invited councillors to attend an event in Hom Green Church, Councillor Dave Berry updated the council on the status of the proposed broadband provision, there will be an update on broadband in the next newsletter. councillor Carpenter raised the matter of councillors' non-attendance at meetings. The Chairman reminded the council of the 6 month rule, that applies to non- attendance.

11. Public response session: There were no responses from the public.

12. Items for next meeting agenda: As raised above

13. Date of the next meeting was noted: Finance Committee 6.30pm and Full Council at 7.30pm at Walford Village Hall on Wednesday 14th November.
